



RESEARCH
EDUCATION
TREATMENT
ADVOCACY

BOARD CONFERENCE CALL

February 5, 2015

2:00 PM Eastern, 1:00 PM Central, 11:00 AM Pacific

Participants:

Gregory Terman, MD PhD
David A. Williams, PhD
Michael Gold, PhD
Robert Edwards, PhD
Robert Gereau, PhD
William Maixner, PhD DDS
Renee Manworren, PhD
Edward Michna, PharmD MD JD
Timothy Ness, MD PhD
Tonya Palermo, PhD
Kathleen Sluka, PT PhD
Mark Wallace, MD

Excused:

Roger Fillingim, PhD
Laura Frey Law, PhD PT

Staff:

Catherine Underwood, MBA CAE
Steve Biddle, MEd
Jennifer Reinard (by phone)
Carrie Gremer
Amanda Belknap
Amanda Pairitz, MPS
Cassie Corvo

Draft Minutes

Approval of Agenda & Consent Agenda

Mid-Year Board Meeting Minutes, November 6-7, 2014
December 2014 Financial Statement Detail

MOTION: To approve the agenda & consent agenda as presented. Seconded, passed.

Governance Domain

2014 Membership WIG

The 2014 WIG goal and results to date were presented. As of December 31, 2014, APS ended the year with 2,044 members and a 73 percent retention rate. The 2014 WIG was to increase APS membership from 2,200 to 2,400 by YE 2014. It was noted that the APS14 code was used by 48 people and the Regional Societies helped recruit three members for APS using a similar discount code. APS has budgeted 2,100 members for FY 2015. Therefore, the board unanimously agreed to adjust the membership WIG goal total to 2,310, a 10 percent increase of the projected 2015 budget. Gremer stated she would continue to circulate a list to the board of people whose memberships are expiring so that they can reach out to those within their area. Underwood also suggested sending a letter to people who have decided not to re-join, asking them why they "resigned" from the organization and ask them to reconsider.

Ethics Committee

The APS Ethics Committee was discussed. It was reported that there were issues slating candidates for the 2015 election due to the current Ethics Policy and how the Ethics Committee proposed management of any conflicts. The board unanimously felt the Ethics Committee should not have the sole responsibility of evaluating the COIs and enforcing corresponding management plans in relation to the nominations slate. This topic will be discussed further at the Palm Springs board meeting. Underwood volunteered to search for an ethics/COI consultant to join the board meeting in Palm Springs.

Early Career Advisory Group Update



RESEARCH
EDUCATION
TREATMENT
ADVOCACY

The Early Career Advisory Group was approved at the August 2014 board meeting. The purpose of the APS Early-Career Advisory Group is to engage early-career members to serve as a resource to the Society. This is to be achieved by providing insight and guidance to the Board of Directors on the professional needs of this membership segment, supporting the Early Career Forum and identifying opportunities for the professional development and cultivation of future society leaders. A call for volunteers went out in October 2014 and APS received 21 applications. Ultimately, 9 of the 21 members were selected to serve based on discipline, speciality and geographical location. Invitation letters will be sent out soon and the next step is to set up an initial conference call with this group.

Communications Domain **Website Redesign Update**

The APS website redesign is on time and stage one (website going live) is nearing completion. The next step is to have the Website Committee review the website and provide feedback prior to launch. It is scheduled to go live in mid-February.

JOP Strategic Planning Meeting Update

An update on the JOP strategic planning meeting with Elsevier was provided. Attendees included APS President, Staff, JOP Editor in Chief, Publisher, and the Managing Editor. The group discussed JOP content and initiatives going on within APS. The group was able to identify top priorities for 2015 in terms of membership recruitment and expanding the dissemination of the journal. The journal has a high impact factor and one of the shortest manuscript review turn around times. Some board members expressed frustration about having multiple reviewers on the first go-around of submitting a paper to the JOP which they believe is preventing people from wanting to submit to the journal. Staff will relay this message to Mark Jensen.

Finance/Operations Domain

Preliminary December 2014 Financial Statement Cover Letter

The preliminary December 2014 financial statement was reviewed. It was noted that there may be some additional adjustments based on year end analysis and audit. APS ended the year with \$2,370,099 in assets and (\$1,601,363) in liabilities, resulting in total net assets of \$768,736. Current year is reflecting a deficit of \$307,577. It was noted that the deficit is primarily due to below budget Annual Scientific Meeting and Membership revenue.

MOTION: To accept the preliminary December 2014 financial statement. Seconded, passed.

Pain Research Fund Update

An update on the Pain Research Fund was provided. The Fund concluded its first year budget neutral. The committee met in mid-January and recommitted to the \$50,000 fundraising goal in the budget. The committee is in the process of developing some fundraising tactics, which include soliciting donations at the annual meeting. The committee will reconvene in March to discuss further. All board members were strongly encouraged to donate.

Experience Exchange 2015

The exhibit booth sales-to-date in the Experience Exchange are at \$186,750, just over 50 percent of the \$295,000 budget. The town hall talk sessions (6) are almost sold out, Staff had to add two more sessions based on interest.

Research Domain

Research White Paper Update

The APS Research White Paper has been submitted and accepted by the JOP. The feedback has been positive. Gremer plans to send the paper to prospective members to help with recruitment efforts. Additional ideas for dissemination/utilization will be discussed by domain members.



RESEARCH
EDUCATION
TREATMENT
ADVOCACY

Education Domain

Annual Scientific Meeting Updates

There will be 450 posters at the 2015 Annual Scientific Meeting (ASM), all of which will be on display from Wednesday evening through Friday morning. The Young Investigator (YI) travel award application is open, the deadline is next week. Currently there are over 70 applications submitted. The call for submissions for the clinical and basic science data blitz will open today. The Early Career Forum is being planned again and chaired by Jennifer Haythornethwaite. The Forum will start on Wednesday after the Fundamentals course. The Fundamentals course will take place Monday-Wednesday prior to ASM. The Education Advisory Committee is in the process of revising the annual scientific meeting evaluation so that all attendees are surveyed, not just those who are seeking CE credit. ASM registration to date is 146 attendees with 100 paid for a total of \$35,000 in registration revenue which is 7 percent of budget. Spring Pain registration to date is 19 which is 12 percent of budget.

Pain Care for Primary Care Conference

The second PCPC meeting is planned for July 23-25, 2015 in Orlando and chaired by Paul Christo, MD.

Advocacy Domain

IPRCC Recommendations

APS has the opportunity to recommend active APS members to the IPRCC for their call for nominations. This year, APS will recommend Drs. Roger Fillingim, Chris Herndon, Chuck Inturrisi and Dennis Turk on behalf of the Society.

People's Campaign for Fighting Chronic Pain

A brief update was provided for the People's Campaign for Fighting Chronic Pain. Maxiner declined further involvement as the board liaison for this project and requested a replacement.

North American Pain School (NAPS)

The board discussed the North American Pain School (NAPS) sponsorship levels. NAPS is based off of the the European Pain School which is run by IASP for basic and clinical scientists. Since some APS members have been involved in the NAPS planning process it was requested that APS support NAPS by being a sponsor at a level of \$1,000 which will allow our logo to be on their program and on-screen slides.

MOTION: To contribute at the \$1,000 sponsorship level, contingent on NAPS having the meeting. Seconded, passed.

Clinical Domain

Clinical Domain Direction

The clinical domain is partially stagnant due to lack of funds. It was suggested that this domain consider providing a resource for multidisciplinary care in the country (USA).

MOTION: To adjourn. Seconded, passed.

With no further business, the call adjourned at 3:02pm CT.